

## College Interview Preparation Program (10 Days)

| Class No. | Module                              | Topic                                                                                                |
|-----------|-------------------------------------|------------------------------------------------------------------------------------------------------|
| 1         | Introduction                        | Interview Assessment + Understanding the Interview Process + Building Confidence + First Impressions |
| 2         | Personal Introduction               | Tell Me About Yourself + Personal Background Questions                                               |
| 3         | Academic Profile                    | Academic Journey + Strengths & Weaknesses + Achievements + Extracurricular Activities                |
| 4         | Course & Career Goals               | Why This Course? + Why This College? + Career Aspirations + Future Plans                             |
| 5         | Communication Skills                | Body Language + Voice Modulation + Eye Contact + Professional Etiquette                              |
| 6         | Situational Questions               | Problem Solving + Decision Making + Handling Unexpected Questions                                    |
| 7         | Current Affairs & General Awareness | Opinion-Based Questions + General Awareness + Expressing Ideas Clearly                               |
| 8         | Presentation & Speaking Skills      | Short Presentations + Public Speaking + Confidence Building                                          |
| 9         | Mock Interview                      | One-to-One College Interview + Feedback + Improvement Strategies                                     |
| 10        | Final Assessment                    | Complete Mock Interview + Performance Report + Interview Success Tips                                |

## Job Interview Preparation Program (10 Days)

| Class No. | Module                     | Topic                                                                              |
|-----------|----------------------------|------------------------------------------------------------------------------------|
| 1         | Introduction               | Interview Assessment + Understanding HR & Technical Interviews + First Impressions |
| 2         | Personal Branding          | Tell Me About Yourself + Elevator Pitch + Professional Introduction                |
| 3         | Resume-Based Interview     | Resume Discussion + Projects + Experience + Achievements                           |
| 4         | HR Interview Questions     | Strengths & Weaknesses + Career Goals + Why Should We Hire You?                    |
| 5         | Behavioural Interviews     | STAR Method + Situational Questions + Leadership & Conflict Resolution             |
| 6         | Professional Communication | Body Language + Voice Modulation + Professional Etiquette                          |
| 7         | Workplace Skills           | Problem Solving + Teamwork + Time Management + Leadership                          |
| 8         | Salary & Closing Questions | Salary Discussion + Questions for Interviewer + Follow-Up                          |
| 9         | Mock Interview             | One-to-One HR Interview + Feedback + Improvement Strategies                        |
| 10        | Final Assessment           | Complete Interview Simulation + Performance Report + Action Plan                   |

